

BONITA UNIFIED SCHOOL DISTRICT

Official Minutes of the Regular Board of Education
Meeting – Wednesday, February 8, 2012

Call To Order 12436. The regular meeting of the Board of Education was called to order at 6:00 p.m. by President, Glenn Creiman at the Education Center 115 West Allen Avenue, San Dimas, California.

Members Present Glenn Creiman, President
Chuck Coyne, Vice President
Jim Elliot, Member
Diane Koach, Member
Patti Latourelle, Member
Kody Schneider, Student Board Representative-BHS
Jumel Nicole Sacro, Student Board Representative-SDHS

Member Absent Amanda Garcia, Student Board Representative-
Chaparral/Vista

Staff Members Present Gary Rapkin, Superintendent
Curtis Frick, Assistant Superintendent – HRD
Lois Klein, Assistant Superintendent – Ed Services
Ann Sparks, Assistant Superintendent - Business Services

REQUESTS TO SPEAK ON CLOSED SESSION AGENDA ITEMS

No requests.

CLOSED SESSION

The meeting convened in Closed Session at 6:01 p.m. to consider:

- Conference With Labor Negotiators Pursuant to Government Code 54957.6 District Designated Negotiator, Bonita Unified School District, Teachers Association (BUTA) and Classified Employees Association (CSEA).
- Consideration of Student Discipline Matters Pursuant to Education Code Sections 35146, 48900, 48915, 48918 and 48918(c). See Student Disciplinary Action for student matters under consideration.
- Public Employee Discipline/Dismissal/Release. Pursuant to Government Code Section 54957.

OPEN SESSION

12437. The meeting reconvened in Open Session at 7:19 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

12438. Board President Glenn Creiman reported "In Closed Session, the Board of Education approved a settlement agreement and general release with a certificated employee dated February 2, 2012. The vote in Closed Session was 5-0 to approve the agreement."

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Sean Grycel.

**APPROVAL OF AGENDA
ORDER AND CONTENT**

12439. Motion by Mr. Elliot, seconded by Ms. Latourelle, and carried by 5 Ayes, 0 Noes, approving agenda order and content.

FEATURED PRESENTATION

Recognition of Jeff Pang, Girls' Volleyball Coach of the Year

Curtis Frick called on Mike Kelly, Principal of San Dimas High School to introduce Jeff Pang, teacher and San Dimas High School's Girls' Volleyball Coach. Mr. Pang was recently awarded the San Gabriel Valley Tribune's 2011 Coach of the Year for his work with the San Dimas High School Girls' Volleyball Team. The Board congratulated Mr. Pang and recognized him for his exemplary work coaching the students of Bonita Unified School District.

Recognition of John Ashby, Boys' Water Polo Coach of the Year

Curtis Frick called on Joshua Kirk, Dean at Bonita High School to introduce John Ashby, teacher and Bonita High School Boys' Water Polo Coach. Mr. Ashby was recently awarded the San Gabriel Valley Tribune's 2011 Coach of the Year for his work with the Bonita High School Boys' Water Polo Team. The Board congratulated Mr. Ashby and recognized him for his exemplary work coaching the students of Bonita Unified School District. Mr. Ashby presented the game ball as a gift to the Board of Education.

Recognition of Spelling Bee Award Winners

Lois Klein reported the District's eighth Annual Elementary Spelling Bee was held on Tuesday, January 17, 2012. Fifty-six students representing all eight elementary schools contended for the District spelling award. Donovan Schipper from Shull Elementary took first place and will be representing Bonita Unified School District at the Los Angeles County Spelling Bee. Lauriana Adriano from Shull Elementary School took second place, and July Rivas from Roynon Elementary School took third place.

COMMUNICATIONS-STUDENT REPRESENTATIVES

Ramona Middle School

The student representative from Ramona Middle School addressed the Board of Education and reported on the current activities and events taking place at Ramona Middle School.

San Dimas High School

Jumel Nicole Sacro addressed the Board and reported on the current activities and events taking place at San Dimas High School.

COMMUNICATIONS-STUDENT REPRESENTATIVES-cont.

Bonita High School

Kody Schneider addressed the Board and reported on the current activities and events taking place at Bonita High School.

Chaparral High School/
Ed Jones Educational Center

In the absence of Amanda Garcia, Sonny Ashton, Vice President of Leadership, addressed the Board and reported on the current activities and events taking place at Chaparral High School and the Ed Jones Education Center.

APPROVAL OF MINUTES

12440. Motion by Ms. Koach, seconded by Ms. Latourelle, and carried by 5 Ayes, 0 Noes, approving the Minutes of the January 11, 2012 Regular Meeting of the Board of Education.

REQUESTS TO SPEAK ON OPEN SESSION AGENDA ITEMS

No requests.

CONSENT AGENDA

12441. Motion by Ms. Latourelle, seconded by Mr. Elliot, and carried by 5 Ayes and 0 Noes, approving all items on the Consent Agenda.

Extended and Overnight
Field Trip

12442. Approved extended and overnight field trips as listed. Itineraries are on file in the Educational Services Department.

- a. Ekstrand Elementary School will attend the Aquarium of the Pacific: Predators, Prey, and Pajamas, Aquarium of the Pacific, Long Beach, CA, March 7-8, 2012.
- b. Bonita High School Chamber Singers to perform at the San Luis Obispo (SLO) 2012, San Luis Obispo, CA, March 23-24, 2012.
- c. San Dimas High School Winter Guard to compete at the Qualifying for Championship Show, Del Norte High School, San Diego, CA, March 31, 2012.
- d. Bonita High School Choirs to compete at the Heritage Festival 2012, San Diego, CA, April 13-15, 2012.

Agreement Between BUSD &
City of San Dimas Swim &
Racquet Club

12443. Approved Agreement between Bonita Unified School District and the City of San Dimas Swim & Racquet Club.

CONSENT AGENDA-continued

Settlement Agreement for
Office of Administrative
Hearing Case #2011050867 for
Student #401019

12444. Approved Settlement Agreement for Office of
Administrative Hearing Case #2011050867 for
student #401019.

Spring Kindergarten Students

12445. Approved enrollment of the spring Kindergarten
students.

“A” and “B” Warrants

12446. Approved and/or ratified “A” (payments for school
employees) and “B” warrants (payment for
equipment, supplies and for the services of non-
school employees) as listed.

Purchase Orders

12447. Approved and/or ratified purchase orders
(authorization for purchase of equipment, supplies
and the services of non-school employees) as
listed.

Budget Transfers

12448. Approved budget transfers between major object
codes, as presented.

Independent Contract
Agreements

12449. Approved Independent Contract Agreements
between Bonita Unified School District and
consultant(s)/contractor(s). Copies of each
Independent Contract Agreement are kept on file in
the Business Office.
a. Roger Light, Ph.D.
b. Nancy Moore
c. Tyler Miller

Surplus Property

12450. Declared items as listed as surplus in accordance
with Education Code 17545 and authorized
disposal.

Fifth Month Enrollment Report

12451. Approved Fifth Month Enrollment Report as of
January 6, 2012.

Lease/Maintenance Agreement

12452. Approved lease/maintenance agreement for District
equipment.

Amended Agreement Between
BUSD & Bernards

12453. Approved Amended Agreement between Bonita
Unified School District and Bernards for
construction management services related to
Measure AB projects.

CONSENT AGENDA-continued

Amended Sublease Agreement Between
BUSD & Tilden-Coil Constructors

12454. Approved Amended Sublease Agreement between Bonita Unified School District and Tilden-Coil Constructors for services related to the construction of the staff parking lot portion of the Bonita Center for the Arts construction project.

Amended Agreement Between
BUSD & Ninyo & Moore

12455. Approved Amended Agreement between Bonita Unified School District and Ninyo & Moore for geotechnical and geohazard consulting services for the San Dimas High School stadium reconfiguration project.

Change Order #10 Bid 10-11:04-1
Bonita High School – Chap, Inc.

12456. Approved Change Order #10 Bid 10-11:04-1 for construction of the Bonita High School new gymnasium and gymnasium expansion project – Chap, Inc.

Change Order #4 Bid 10-11:04-6
Bonita High School – KCB Towers

12457. Approved Change Order #4 Bid 10-11:04-6 for construction of the Bonita High School new gymnasium and gymnasium expansion project – KCB Towers.

Change Order #6 Bid 10-11:04-12
Bonita High School –
JPI Development Group, Inc.

12458. Approved Change Order #6 Bid 10-11:04-12 for construction of the Bonita High School new gymnasium and gymnasium expansion project – JPI Development Group, Inc.

Change Order #1 Bid 10-11:04-13
Bonita High School –
Air-Ex Air Conditioning, Inc.

12459. Approved Change Order #1 Bid 10-11:04-13 for construction of the new Bonita High School gymnasium and gymnasium modernization project – Air-Ex Air Conditioning, Inc.

Change Order #1 Bid 10-11:05-5
San Dimas High School –
New Dimension Masonry

12460. Approved Change Order #1 Bid 10-11:05-5 for the construction of San Dimas High School gymnasium expansion project – New Dimension Masonry.

CONSENT AGENDA-continued

Resolution 2012-10 Initiating
Proceedings to Continue RAD
For 2012-2013

12461. Adopted Resolution 2012-10 initiating proceedings to continue the Recreation Improvement and Maintenance District for the 2012-2013 fiscal year and approving agreement between Bonita Unified School District and the Dolinka Group to provide the District with the engineering report necessary to continue the Recreation Improvement and Maintenance District (RIMD/RAD) for the 2012-2013 fiscal year.

Proposed Timeline for the Levy
Of Annual RAD

12462. Approved proposed timeline for the levy of annual Recreation Improvement and Maintenance District for fiscal year 2012-2013 pursuant to the Landscaping and Lighting Act of 1972, in compliance with Proposition 218.

Resolution 2012-11 Authorizing
Issuance and Sale of BUSD
2012 General Obligation
Refunding Bonds

12463. Adopted Resolution 2012-11 authorizing the issuance and sale of Bonita Unified School District 2012 General Obligation Refunding Bonds.

Reject Claim No. 12-99711 DP

12464. Rejected Claim No. 12-99711 DP for automobile damage.

Certificated Personnel Report

12465. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Certificated and Certificated Management employees, as listed.

Classified Personnel Report

12466. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Classified, Classified Management and Confidential employees, as listed.

Educational Conferences

12467. Approved Classified/Certificated attendance at conferences, conventions, workshops and meetings as listed. Actual and necessary expenses incurred by such attendance to be paid by Bonita Unified School District unless otherwise specified in accordance with Board Policy 2325.

CONSENT AGENDA-continued

Annual Review of Board Policy
4116 – Support for Probationary
Teachers

12468. Approved annual review of Board Policy 4116 –
Support for Probationary Teachers.

Agreement Between BUSD &
LACOE CTE Teacher
Candidates – Student Teaching

12469. Approved Agreement between Bonita Unified
School District and Los Angeles County Office of
Education CTE teacher candidates to provide
student teaching from February 8, 2012 through
June 30, 2016.

Agreement Between BUSD &
National University – Student
Teaching

12470. Approved Agreement between the Bonita Unified
School District and National University to provide
student teaching opportunities.

1.0 FTE for Temporary Teacher
For Spring Kindergarten

12471. Approved 1.0 Full-Time Equivalent (FTE) for
temporary teacher for Spring Kindergarten class
beginning January 2012 through June 2012.

Increase of .625 FTE for
Short-Term Instructional
Aide – Vista

12472. Approved increase of .625 Full-Time Equivalent
(FTE) for a short-term classified instructional aide
to support a second semester intervention class for
tenth grade Vista Opportunity students.

Donations

12473. Accepted with thanks the donation of gifts valued at \$200.00
as determined by the donor and in accordance with Education
Code 35273 and directed staff to send letters of appreciation
to donors on behalf of the Board of Education and staff.

DISCUSSION/ACTION AGENDA
BUSINESS SERVICES

2010-2011 Annual Audit Report

12474. Motion by Mr. Coyne, seconded by Ms. Koach, and carried by 5 Ayes and 0 Noes, received and accepted the 2010-2011 Annual Audit Report as prepared by Nigro & Nigro, PC, Certified Public Accountants.

Jeff Nigro from Nigro & Nigro, P.C, Certified Public Accountants, reviewed for the Board the 2010-2011 Audit Report, which as indicated is “unqualified” and “clean”. In the opinion of the auditors, the combined financial statements of the District fairly present, in all material aspects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Bonita Unified School District, as of June 30, 2011.

Budget Development Guidelines
And Assumptions for 2012-2013

12475. Motion by Mr. Elliot, seconded by Ms. Latourelle, and carried by 5 Ayes, 0 Noes approved initial Budget Development Guidelines and Assumptions for the 2012-2013 fiscal year, as presented. Budget Development Guidelines establish parameters to be used by District staff in formulating the 2012-2013 budget. Guidelines establish limitations and allocations for various programs. Budget assumptions describe the ADA, Revenue Limit and Other Revenue and Expenditure Assumptions that will be used in the formulation of the 2012-2013 budget. The Guidelines and Assumptions are subject to change based on information that becomes available when the Governor presents the May Revise to the proposed budget for 2012-2013.

DISCUSSION/ACTION AGENDA - Continued

BUSINESS SERVICES- Continued

Discussion of Budget Development
Related Items

12476. Ann Sparks made a presentation to the Board on budget development related items. As part of the budget development process, a comprehensive review of revenues and expenditures is necessary to arrive at an appropriate budget for 2012-2013. Ms. Sparks discussed:
- 1) District-wide Enrollment/ADA Projections
 - 2) The Governor's Proposed 2012-2013 Budget
 - 3) Initial Staffing Report
 - a. Current 2011-2012 Staff by Site/Department
 - b. Projected Staff and Staff Overages and Shortages for 2012-2013
 - 4) Report on Compensation Costs for Employees
 - a. Cost of Step and Column Salary Adjustments
 - b. Cost of Statutory Benefits
 - c. Cost of Health and Welfare Benefits
 - d. Summary of Average Compensation Costs for 2011-2012

STUDENT DISCIPLINARY ACTION

12477. Motion by Mr. Elliot, seconded by Ms. Latourelle, and carried by 5 Ayes, 0 Noes, Student Disciplinary Action Pursuant to Education Code #48900 (k) approved recommendation that student #101003385 be re-admitted for the spring semester 2011-2012 to a school within the Bonita Unified School District.
12478. Motion by Ms. Latourelle, seconded by Ms. Koach, and carried by 5 Ayes, 0 Noes, Student Disciplinary Action Pursuant to Education Code #48900 (c), (k) approved recommendation that student #114000872 be expelled with enforcement suspended for the remainder of the school year 2011-2012 to Chaparral High School in the Bonita Unified School District.
12479. Motion by Mr. Coyne, seconded by Ms. Latourelle, and carried by 5 Ayes, 0 Noes, Student Disciplinary Action Pursuant to Education Code #48900 (c), (k) approved recommendation that student #30601715 be expelled for the remainder of the school year 2011-2012 with placement in a Community Day School or Alternative School outside the Bonita Unified School District.

STUDENT DISCIPLINARY ACTION-cont.

12480. Motion by Ms. Koach, seconded by Mr. Coyne, and carried by 5 Ayes, 0 Noes, Student Disciplinary Action Pursuant to Education Code #48900 (c), (k) approved recommendation that student #40601828 be expelled for the remainder of the school year 2011-2012 with placement in a Community Day School or Alternative School outside the Bonita Unified School District.

REQUESTS TO SPEAK ON NON-AGENDA ITEMS-COMMUNICATION FROM THE PUBLIC

Community	No comments
PTA	No comments
BUTA	No comments
CSEA	No comments
BUMT	No comments

COMMUNICATIONS-BOARD/SUPERINTENDENT

Mr. Elliot expressed appreciation for the opportunity to recognize our student Spelling Bee winners, artists and athletes. He wished Dr. Rapkin a Happy Birthday, which was last week. Mr. Elliot reported that Dr. Rapkin presented the State of the District to the two cities on January 26 and February 2. Mr. Elliot expressed his appreciation for one more example of the partnership between the District and the cities of La Verne and San Dimas. Mr. Elliot noted that he is looking forward to the upcoming Open House season and invited everyone to attend the Open Houses.

Ms. Koach reported that the San Dimas Students in Government Day will take place on February 29. She reviewed the events that will take place and expressed that this is a wonderful event for the students and city officials who participate. She thanked the representatives from the two employee associations and administrators for attending numerous meetings and workshops to collaboratively develop a plan to prepare for reductions from the State to the District's budget

COMMUNICATIONS-BOARD/SUPERINTENDENT

Ms. Latourelle congratulated Jeff Pang and John Ashby for their outstanding dedication and work with the students and athletes in the District and noted the value of the sports programs. She congratulated Maureen Williams, Principal of Chaparral High School for an outstanding WASC Accreditation visit today and for the wonderful job she is doing as Principal. She expressed appreciation to Ann Sparks and her team for another clean audit. Ms. Latourelle noted that she looks forward to the upcoming Open Houses at all of the school sites and encouraged everyone to attend as an excellent way to get to know the schools in Bonita Unified School District.

Mr. Coyne reminded everyone that the La Verne/San Dimas Educational Foundation Ed Jones Memorial Golf Tournament will take place on March 30, 2012 and encouraged everyone to participate. He noted that the La Verne Youth and Family Action Committee would be celebrating their 20 year anniversary this year and expressed appreciation to them for the tremendous services they provide to the community. He asked Ms. Latourelle, a member of the La Verne Youth and Family Action Committee to comment. At his request, Ms. Latourelle reviewed the services and events that have been sponsored by the Committee over the years. Ms. Latourelle encouraged everyone to participate in the May 5th Celebrity Waiter fund raiser for the Committee.

Mr. Creiman attended the State of the District presentations by Dr. Rapkin to the La Verne and San Dimas Chambers of Commerce. He expressed appreciation for the opportunity for members of the community to see the accomplishments in the District, despite the continued reductions in state funding to the District's budget. Mr. Creiman attended the PTA Reflections ceremony in January and noted that the students did amazing work. Mr. Creiman encouraged everyone to attend the various sporting events at the high schools and the upcoming CIF playoff games.

COMMUNICATIONS-BOARD/SUPERINTENDENT

Dr. Rapkin pointed out Adrian Castillo, who was in audience tonight to meet the requirements for his communications badge, which will complete the qualifications for him to become an Eagle Scout. Dr. Rapkin commended Ann Sparks and Laura Steidley for another outstanding, clean audit. Dr. Rapkin reported that in the next few weeks, four of our schools, Allen Avenue, La Verne Heights, Oak Mesa, and Shull will receive a visit from the Department of Education to finalize their recognition as California Distinguished Schools. He reported that Chaparral High School has a WASC Accreditation visit today, which the accreditation team referred to Chaparral High School as exemplary. Dr. Rapkin reported new legislation, the Allen Bill, has been implemented, provides that any individual who is employed in La Verne or San Dimas can enroll their children in Bonita Unified School District without the need for a permit.
Official Minutes of the Regular Board of Education
Meeting – Wednesday, February 8, 2012

MEETING DATES

The next Regular Meeting of the Board of Education will be held on Wednesday, March 14, 2012, at 7:00 p.m. at the Education Center, 115 West Allen Avenue, San Dimas.

ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

The meeting adjourned at 8:27 p.m.

Gary Rapkin, PhD, Superintendent
Secretary to the Board of Education